



# Constitution

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# 1. League Information

## 1.1. Name

The name of the league shall be the Glengarry Soccer League (short-title: LEAGUE), herein referred to as the League.

## 1.2. Headquarters

The League shall have its headquarters in the County of Glengarry, in the Province of Ontario (within the EODSA boundaries).

## 1.3. Objectives

- 1.3.1. To encourage and promote the game of amateur soccer in the County of Glengarry.
- 1.3.2. To administer and control clubs affiliated to the League.
- 1.3.3. To take proper steps to enforce the regulations of soccer and the League's constitution.
- 1.3.4. To conduct League and Cup championships as per the League's constitution

# 2. League Constitution

## 2.1. Constitution

The constitution shall:

- 2.1.1. Govern the powers of the League and its members.
- 2.1.2. Set out roles and responsibilities of the Board of Directors.
- 2.1.3. Set out league rules.

## 2.2. Constitution Amendments

- 2.2.1. Changes to the constitution and by-laws can only be made at the AGM.
- 2.2.2. All proposed amendments must be submitted to the league in writing no less than two weeks prior to the AGM.
- 2.2.3. Proposed amendments that meet the requirements of this section shall be tabled for discussion and vote at the AGM.

- 2.2.4. Proposed amendments that are tabled during the AGM can be further altered and re-worded during the AGM before the vote takes place.
- 2.2.5. Any amendments that receive a majority vote at the AGM will be dealt with as follows:
  - 2.2.5.1. The constitution will be updated.
  - 2.2.5.2. New revision of the constitution will be distributed to the area representatives by the League.
  - 2.2.5.3. Notwithstanding the above, the Board shall reserve the right to overrule the constitution in such cases where the application of its rules shall be contrary to the spirit of fair play and the interests of the League.
  - 2.2.5.4. A motion that is contrary to the constitution or its by-laws must be clearly in the interest of fair play and must have the support of  $\frac{3}{4}$  (three quarters) of the support of ALL of the Area Representatives registered with the League to pass.

# 3. Board of Directors

## 3.1. Authority

- 3.1.1. The Board of Directors will act in accordance with the League's Constitution.
- 3.1.2. The League shall be a member of the Eastern Ontario District Soccer Association (EODSA) and Ontario Soccer Association (OSA).
- 3.1.3. If a situation should arise not covered by the League Constitution, OSA rules shall prevail.
- 3.1.4. The Board of Directors will be empowered to amend the Constitution to rule in the best interest of the League.
- 3.1.5. All members of the Board of Directors shall be subject to the Conflict of Interest Policy 21.0 in the OSA's published rules.

## 3.2. Area Representatives

- 3.2.1. The Board of Directors shall consist of one representative from each of the following areas, provided the area has a team playing in the League:
  - 3.2.1.1. Dunvegan
  - 3.2.1.2. McCrimmon
  - 3.2.1.3. Maxville
  - 3.2.1.4. Apple Hill
  - 3.2.1.5. Alexandria
  - 3.2.1.6. Glen Sandfield
  - 3.2.1.7. Laggan/Pine Grove
  - 3.2.1.8. Greenfield
  - 3.2.1.9. Vankleek Hill
  - 3.2.1.10. Char-Lan
  - 3.2.1.11. Glengarry Hearts
  - 3.2.1.12. North Lancaster/Glen Nevis

3.2.1.13. Loch Garry

3.2.2. The area representative is to be appointed by the Recreation Association of each area (if one exists), or at a public meeting called within the area.

3.2.3. Teams that are not associated with one of the above-mentioned areas will be allowed to name a representative who can attend meetings for information-gathering purposes. However, they will not be part of the Board of Directors and will not be allowed a vote.

### **3.3. Executive Members**

3.3.1. The Board of Directors shall include an Executive Committee consisting of the following positions:

3.3.1.1. Chairman

3.3.1.2. Vice-chairman

3.3.1.3. Secretary

3.3.1.4. Treasurer

3.3.1.5. Senior Referee-in-Chief

3.3.1.6. Minor Referee-in-Chief

3.3.1.7. Head Coach

3.3.1.8. Chair of Discipline

### **3.4. Elections and Length of Term**

3.4.1. The length of term for each position of the League's Board of Directors shall be one year.

3.4.2. Elections will be held annually for all positions at the League's annual general meeting (AGM).

3.4.3. Any elected member to the Board, if found to be wanting in Leadership or not acting in the best interest of the League, can be removed from office by a majority vote of the Board of Directors.



### **3.5. Duties and Votes**

#### **3.5.1. Chairman**

The chairman shall:

- 3.5.1.1. Preside at all meetings of the League, the Executive, and any committee of which he is chairman.
- 3.5.1.2. Have the power to act in an emergency on any matter affecting the welfare and well-being of the League without prior approval of the Board.
- 3.5.1.3. Instruct the Secretary to call meetings (board or general) when necessary, or at the request of the majority of the Board.

#### **3.5.2. Vice-Chairman**

The vice-chairman shall:

- 3.5.2.1. In the absence of the chairman, exercise all duties of the chairman.
- 3.5.2.2. Attend all meetings.

#### **3.5.3. Secretary**

The Secretary-treasurer shall:

- 3.5.3.1. Give notice of meetings and keep record of them
- 3.5.3.2. Attend all meetings
- 3.5.3.3. Attend to general and organizational work of the League as directed by the Board.
- 3.5.3.4. Attend to all necessary correspondence
- 3.5.3.5. Attend to publicity as required

#### **3.5.4. Treasurer**

The treasurer shall:

- 3.5.4.1. Keep full account of receipts and disbursements
- 3.5.4.2. Deposit all League monies and present a statement of account annually.

- 3.5.4.3. Ensure that the secretary-treasurer and one of two other executive members have cheque signing privileges.

### **3.6. Voting Privileges**

- 3.6.1. Only Area Representatives or their designate and members of the Executive may vote at League meetings with the exception of the Secretary who must remain completely impartial on league matters.
- 3.6.2. The Chairman shall not vote on any issues unless his/her vote is required to break a tie vote.

### **3.7. Indemnity**

- 3.7.1. Members of the Board of Directors or other servants to the Club, their heirs, executors, administrators and estate and effects respectively shall be indemnified and saved harmless at all times by the Club against all costs, losses, and expenses incurred by them respectively in or about the discharge of their respective duties, except such as happens from their own respective willful neglect or default.

## **4. League Meetings**

### **4.1. Minutes**

- 4.1.1. Minutes will be recorded for all League meetings.
- 4.1.2. Minutes of all League meetings will be distributed to area reps at the next meeting.

### **4.2. Voting**

- 4.2.1. A majority of Board members (or their representatives) shall form a quorum.
- 4.2.2. Voting shall be by show of hands unless one or more board members requests a ballot vote.
- 4.2.3. Majority votes will decide issues at meetings unless otherwise specified in the Constitution.
- 4.2.4. In the case of a meeting where quorum is met, the departure of any member(s) shall not affect the legality of subsequent votes and decisions at that meeting.

### **4.3. Annual General Meetings**

- 4.3.1. The AGM shall be held within thirty (30) days of the end of the official season, the date of which shall be set by the Executive.

#### **4.4. Board of Directors Meetings**

- 4.4.1. The Board of Directors shall meet from time to time as determined by the Chairman but not less frequently than one (1) month intervals during the playing season.

#### **4.5. Special Meetings**

- 4.5.1. Special meetings may be requested by any member(s) of the League. The reason for the meeting shall be specified in writing by the Requestor(s).
- 4.5.2. The Secretary, upon receiving the request, shall notify the Chairman of the Board of Directors.
- 4.5.3. A meeting of the Board shall be convened by the secretary upon the advice of the chairman (or upon the written request of any member of the Board). An effort should be made to call the meeting at a time that will enable all members to be present.
- 4.5.4. The secretary shall notify all board members of the purpose a minimum of 48 hours prior to the meeting.
- 4.5.5. If a meeting has not been called by the chairman or the board of directors within seven (7) days of the request, the requester(s) may convene a meeting.

#### **4.6. Representation**

- 4.6.1. Each member of the Board of Directors must be present at meetings. If a member of the board is unavailable, he/she must have a capable person represent them at the meeting.

#### **4.7. Meeting Agendas**

- 4.7.1. The agenda of the annual general meeting shall be as follows:
  - 4.7.1.1. Presentation of credentials and determination of eligible voters.
  - 4.7.1.2. Roll Call
  - 4.7.1.3. Minutes of the Last Annual General Meeting
  - 4.7.1.4. Business arising from the Minutes and Communications
  - 4.7.1.5. President's report

- 4.7.1.6. Treasurer's report and Financial statement
- 4.7.1.7. Secretary's report and Communications
- 4.7.1.8. Committee reports
- 4.7.1.9. Minor Soccer Reports
- 4.7.1.10. Consideration of amendments to the Constitution and By-Laws
- 4.7.1.11. Vote on amendments to the Constitution
- 4.7.1.12. General Business
- 4.7.1.13. Election of Executive for the following year
- 4.7.1.14. Adjournment or close of meeting.

## **5. Fields & Facilities**

### **5.1. Grounds and Equipment**

#### 5.1.1. Fields

The Area Representatives are responsible for the conditions of the fields in their area. This includes:

- 5.1.1.1. Maintaining a proper, safe playing surface.
- 5.1.1.2. Supplying and maintaining goal structures and nets.
- 5.1.1.3. Proper marking of the playing surface.
- 5.1.1.4. The supply and use of corner flags for all minor soccer.
- 5.1.1.5. The use of corner flags for all senior soccer.

#### 5.1.2. Protective Equipment

- 5.1.2.1. Footwear shall be either running shoes or approved soccer shoes.
- 5.1.2.2. Shin guards are mandatory for all divisions, and socks must cover shin guards completely.

#### 5.1.3. Balls

- 5.1.3.1. Under-6 will use a #3 size ball.

- 5.1.3.2. Under-8 will use a #3 or a light #4 size ball
- 5.1.3.3. Under-10 and Under-12 will use a #4 size ball
- 5.1.3.4. All other teams will use a # 5 size ball, or as determined by the League.

5.1.4. Goals

Goals shall be provided to the minor teams, from their areas, according to the sizes laid out by the OSA's, Long Term Player Development Recreational Matrix.

## **6. Registration & Membership**

### **6.1. Membership**

- 6.1.1. The League shall be composed of teams in good standing as approved by the League Executive.
- 6.1.2. Open to all clubs within the jurisdiction of The League.

### **6.2. Application**

- 6.2.1. Application for Membership to this League must be made by a letter of application to the League secretary. The fee for membership must accompany the application.
- 6.2.2. Application for membership may be made at any time but not later than April 1<sup>st</sup> of the current season.
- 6.2.3. Clubs/teams changing their names must also apply for membership

### **6.3. Acceptance**

- 6.3.1. Acceptance of Applications will be determined at the AGM or a General meeting.
- 6.3.2. Applications receiving rejection votes by more than 1/3 of the members with voting powers shall not be accepted.

### **6.4. Expulsion**

- 6.4.1. If, in their opinion, any member of the League a Club (or anyone associated with the club) is not acting in the best interests of the League, the member can submit a written request for a special league meeting as per the "League Meetings" section of the constitution.
- 6.4.2. A 2/3 voting majority is required to expel a club from the League.
- 6.4.3. If the person(s) involved is/are spectator(s), the Executive is empowered to seek action by the appropriate Municipal Authority.

- 6.4.4. A club which has been expelled will be regarded as a new member for any future applications for membership in this League.

## **6.5. DEFUNCT CLUBS**

- 6.5.1. A team shall be considered defunct when it has received the consent of the Board to cease operations, or has been declared defunct by the Board.
- 6.5.2. Should a team be declared defunct during the season the results and records of all games played that season shall stand. All remaining scheduled games for that team shall be awarded as a win by default to the opposing teams.
- 6.5.3. Any player registered for a team which has been declared defunct by the Board may be transferred (with fee) to any other team at any time at the discretion of the Board of Directors.

## **6.6. Bonds for Senior Teams**

- 6.6.1. Bonds will be required for all new senior teams.
- 6.6.2. Bond amounts shall be determined by the Board of Directors and shall be paid as per the "Fees" section of this document.
- 6.6.3. Bonds shall be returned in full or in part to teams when requested in writing by the team representative on the following conditions:
  - 6.6.3.1. Bonds will only be returned after the full season has been completed.
  - 6.6.3.2. Bonds will not be returned to teams with any outstanding fines.
  - 6.6.3.3. The Board of Directors shall have the authority to withhold all or part of a team's bond based on the team's past or present actions.

## **6.7. Fees**

- 6.7.1. The amount of the annual membership fee will be established by the Board of Directors at the Annual General Meeting.
- 6.7.2. All teams indebted to the League on the first day of April shall be notified by the Treasurer of the amount of their indebtedness, and if the said fee is not paid before or on April 15<sup>th</sup>, their membership will cease. They may be reinstated by the Board upon full payment of their debt.

## **6.8. Team Regulations**

- 6.8.1. Each area representatives shall be responsible for furnishing the Board Secretary with a list of the names and phone numbers of its coaches not later than May

15<sup>th</sup> of the current season. Any change to said list shall be forwarded in writing to the Secretary of the League within 7 days of the change.

- 6.8.2. No member team shall arrange a non-scheduled game without first obtaining permission of the Board.
- 6.8.3. No member team shall play a non-scheduled game or train on fields within the League jurisdiction without first obtaining permission from the Field Committee.
- 6.8.4. Each team must receive Board approval for using a jersey colour that does not match their area colour (the Board to keep a record of area colour).
- 6.8.5. A team that does not follow this rule will be fined an appropriate amount by the Board.
- 6.8.6. Any team that does not follow this rule will be forced to provide a change of jerseys if a conflict with another team arises.
- 6.8.7. All communications from the Board to the teams shall be directed to the area or team representative and it shall be their responsibility to carry out the received instructions.
- 6.8.8. Every team is responsible to the Board for the action of its players and officers, and is required to take all precautions necessary to prevent violence or threats towards officials and players.
- 6.8.9. No barrister or solicitor shall represent any team, official or player at the hearing of a protest, unless he/she is an area representative of that team and has been such for a period of at least three months immediately preceding the protest claim, complaint or appeal.

## **6.9. REGISTRATION OF PLAYERS**

- 6.9.1. All players shall be registered on the official registration form as prescribed by the League. Registration will be completed with all portions correctly signed and dated and forwarded to the Secretary of the League. As of 2021, registration will be completed online.

## **6.10. Eligibility**

- 6.10.1. Any player who is under suspension in another League will not be eligible for play in the League.
- 6.10.2. Minor players must be within the proper age range to register with a team.

- 6.10.3. Any minor player challenged as to age must submit proof of age to the secretary within one week of age being challenged. Proof not forthcoming results in suspension.
- 6.10.4. Senior Tier-II league players must be 29 years of age as of December 31<sup>st</sup> of the previous year.
- 6.10.5. Final registration dates for the season are:
  - 6.10.5.1. July 1<sup>st</sup> for minor league.
  - 6.10.5.2. August 1<sup>st</sup> for senior leagues.
  - 6.10.5.3. Board approval is required for minors moving into the area after July 1<sup>st</sup>.
- 6.10.6. Registration Form (and fee) of a player must be in the hands of the Secretary or his/her alternate during working hours, not less than 24 hours prior to his/her playing in a regular scheduled game.
- 6.10.7. Players eligible for their 1<sup>st</sup> year of U19 (ie. Have just passed age cut off for U16), must register as an U19 and cannot register with Senior or Tier II teams.
- 6.10.8. All players shall be amateurs.
- 6.10.9. Minor players who sign after the final advertised registration date must go to whichever team has the lowest number of players in the appropriate division at the discretion of the area reps.
- 6.10.10. Minor players who register in an area other than the one they usually play for may be asked to return to their "home team."

## **6.11. Limits on Players**

- 6.11.1. All minor teams are able to have unlimited call ups; however, minor teams are only able to dress 6 call-ups.
- 6.11.2. Senior teams allowed 20 registration cards plus unlimited call-up cards. Senior teams are allowed to dress 6 callups.

## **6.12. Call-Ups**

- 6.12.1. Players can only be called "up" to higher divisions and to a maximum of one (1) age division higher and one (1) team only.
- 6.12.2. Lower division players can be called up to play unlimited games to a higher division team provided they have signed a call-up card.



- 6.12.3. A parent's signature must be on call up forms for underage players. Regular division coaches must be informed that one of their players will be playing for a higher division team.
- 6.12.4. The call-up is obligated to play their registered division first. If a player chooses to play in a higher division game instead of playing with their registered division first without written permission from their coaches, the player will be considered an ineligible player and the team will be penalized accordingly.
- 6.12.5. There shall be no call-ups permitted for either the Tier II men or women's leagues.
- 6.12.6. Only players registered to a GSL team are eligible to be used as call ups. Players registered solely to a competitive team are not permitted to sign a call up card for a GSL team.
- 6.12.7. Once a player signs as a call up, that card is used regardless of whether he/she ever plays for the team.

### **6.13. Player Transfers**

- 6.13.1. A transfer or release must occur before July 1<sup>st</sup>.
- 6.13.2. A written transfer request must be submitted to the League before a transfer can take place.
- 6.13.3. A \$50.00 transfer or release fee must accompany any transfer request.
- 6.13.4. A team shall not obstruct a player from transferring unless he/she has financial obligations to the team.
- 6.13.5. Once transferred he/she cannot transfer back.

# 7. Competitions

## 7.1. League Championships

- 7.1.1. League championships will be determined by team point totals at the end of the regular season.
- 7.1.2. Team points will be assessed as follows:
  - 7.1.2.1. Win: 3 pts
  - 7.1.2.2. Draw: 1 pt
  - 7.1.2.3. Loss: 0 pts
- 7.1.3. Teams are not permitted to play games for double points; if a team cannot make a scheduled game they will be required to forfeit points to the opposing team.
- 7.1.4. Senior leagues: In the case of a 1<sup>st</sup> place tie at the end of the regular season, the championship will be decided in the following format 1. head to head record, 2. goal differential. If still tied, the Board will determine a satisfactory method for deciding placement.
- 7.1.5. Minor leagues: In case of a 1<sup>st</sup> place tie, the championship will be decided based on comparison of statistics as follows:
  - 7.1.5.1. Season record between the teams THEN
  - 7.1.5.2. The most wins THEN
  - 7.1.5.3. Goals for and against.

## 7.2. Cup and Playoff Competitions

- 7.2.1. A player must be officially registered and eligible for league competition in order to be eligible for any cup or playoff competition.
- 7.2.2. To be eligible for playoffs, player must have played a minimum of 40% of regularly scheduled games in the division where they are registered.
- 7.2.3. If a player is injured, games missed due to the injury count towards the 40% minimum as long as they are marked as such on the score sheet. No more than 2 games missed due to injury shall count towards the 40% unless a Doctor's note is provided.

- 7.2.4. Any other special circumstances will be brought up at a board meeting and will then be decided if the player is entitled to count the game(s) missed.
- 7.2.5. Playoffs semi-finals rounds in Tier 2 and Senior divisions shall be 1<sup>st</sup> vs. 4<sup>th</sup>, 2<sup>nd</sup> vs. 3<sup>rd</sup>.
- 7.2.6. For the Tier II Men and Tier II Women, all teams make the playoffs.
- 7.2.7. For the minors the format of the first round will be as follows:
  - 7.2.7.1. 6 Team division: 3 vs. 6, 4 vs. 5 (1<sup>st</sup> place plays the lowest winner, while 2<sup>nd</sup> place plays the highest winner).
  - 7.2.7.2. 7 Team division: 1<sup>st</sup> receives bye, 2 vs. 7, 3 vs. 6, 4 vs. 5, (1<sup>st</sup> plays lowest winner, other 2 winners play each other)
  - 7.2.7.3. 8 Team division: 1 vs. 8, 2 vs. 7, 3 vs. 6, 4 vs. 5
  - 7.2.7.4. 9 Team division: 8 vs. 9 (after this game, follow as per 8 team division)
  - 7.2.7.5. 10 Team division: 7 vs. 10 and 8 vs. 9 (after these games, follow as per 8-team division).
- 7.2.8. For Tier II Men and Tier II Women, semi-finals and finals will be a best of one series format of 27.1.3.
- 7.2.9. For Senior Men and Senior Women, semi-finals will be a best of three series and the final will be a best of three.
- 7.2.10. The playoff finals may be single game or four point series, depending on the league's decision.
- 7.2.11. A team who forfeits a Cup/Tournament/Playoff game will be out and the opposing team will advance and can win the trophy.
- 7.2.12. Senior and minor teams will have playoffs for the indoor season.

### **7.3. Extra Time**

- 7.3.1. All senior playoff games under the jurisdiction of the League will be decided in sudden-death extra time (unlimited 45 minute periods) if the score is tied at the end of regulation time.
- 7.3.2. All minor playoff games will be decided by two 10 minutes sudden-death extra time if the score is tied at the end of regulation time. If after the extra time, the teams are still tied, penalty shots will be used to decide the winner.

7.3.3. In senior games, a coin toss is taken again to determine sides.

## **7.4. Postponement of Fixtures**

- 7.4.1. For minors – A minor game may be postponed due to a school function that affects the teams involved, with a minimum of 48 hours notice in advance of the scheduled game time, and with permission of the League Secretary or Chairman.
- 7.4.2. For Seniors – A senior game may be postponed due to EOSSA/OFSAA that affects the teams involved, with a minimum of 48 hours notice in advance of the scheduled game time, and with permission of the League Secretary or Chairman.
- 7.4.3. The Secretary will reschedule the game for the following Friday, Saturday, or Sunday at an available time and field location.
- 7.4.4. Postponement due to weather is the decision of the Referee. (Lightning during game)
- 7.4.5. If a severe storm warning is issued by Environment Canada, and is in effect for game hours, coaches will be notified by the GSL office that all games will be cancelled for that night
- 7.4.6. In cases where use of the field would cause lasting damage to the field, it is the responsibility of the Field Committee to postpone the game and to notify the teams, referee and secretary of their decision by 6:00pm on game night.
- 7.4.7. Extreme Heat Policy: The Glengarry Soccer League will reschedule games League-wide for U10 and older, where the temperature at the start of play is predicted to be in excess of 37 degrees Celsius or humidex of 39 degrees Celsius at kick-off time for Alexandria, according to Environment Canada ([weather.gc.ca](http://weather.gc.ca)).

The League will post on FB/email by 4:10pm in regards to the 6:30pm/7pm kick-offs, if the projection is 39 degrees or higher for 7pm. The League will post on FB/email by 6:10pm in regards to the 8:30 pm kick-offs, if the projection is 39 degrees or higher for 9pm.

The League may make the call to reschedule games earlier in the day if the Humidex is going to significantly higher than 39 degrees. For games that start on the half hour, we will use the next available projected rating to determine if the game is on. For example, a 6:30pm kick-off time will use the 7:00pm projected Humidex rating to determine whether the game will or will not be played.

Note: U8 games will be cancelled and may or may not be rescheduled (depending on how many games have been cancelled in the week) as there are

no official standings or playoffs in the U8 divisions. If you get an email that your game has been rescheduled, then the U8s will be playing.

U6 will be left to the discretion of the area reps as to what temperature they would like to cancel their sessions at and can be done prior to 5pm.

Games that are to be rescheduled will be put on either the Friday, Saturday or Sunday of the week of cancellations. If teams are unable to play on the rescheduled date, the coach is asked to let the GSL know ASAP that they will have to unfortunately forfeit.

## **7.5. Non-Appearance for Fixtures**

- 7.5.1. A "Team" shall be in accordance with FIFA rules, consisting of a minimum of seven players. Minor teams shall run in accordance with the OSAs, LTPD recreation matrix.
- 7.5.2. A team failing to field the minimum number of players by the scheduled kick-off time shall:
  - 7.5.2.1. Forfeit the points to the opposing team
  - 7.5.2.2. Shall have a score 0-2 assessed against them
  - 7.5.2.3. Shall be fined by the Board a minimum of \$90.00 plus the total Officials' fees for the game (senior divisions only).
  - 7.5.2.4. With a minimum of 24 hours before game notice, a Senior team may forfeit a game with no fine imposed with the permission of the league secretary/Board member.
- 7.5.3. If both teams agree, in advance, to forfeit a game no fine will be assessed. Both teams will receive a loss indicated in their record.
- 7.5.4. A team who forfeits a game will receive no credit towards the required amount of games played for playoff eligibility or towards suspensions needing to be served. For the team who wins the forfeit, the game will count as a game played and as a suspension served.

## **7.6. Clash of Colours**

- 7.6.1. Coaches will ensure that at no time their goalkeepers' uniform resembles that worn by their own team or that of the opposition.

## **7.7. Game Record (Score sheet)**

- 7.7.1. Both the home team and away team will be responsible for printing the game sheet with the official record containing both the players' name and numbers prior to the second half kick-off.
- 7.7.2. The coach must submit the full name of each player playing in the game. No initials or nicknames will be accepted.
- 7.7.3. Additional names may not be added following the second half kick-off.
- 7.7.4. Failure to appropriately complete all sections of the forms shall incur a \$25.00 fine on each occasion.
- 7.7.5. All game officials must sign the game report at the conclusion of the game. For any red cards produced, a written report must accompany the game sheet when returned to the League office.
- 7.7.6. The coaches of the teams playing are permitted to check the report at the end of the game previous to the referee writing his comments.
- 7.7.7. The names of players who were not present at the game but whose names appear on the game record must be removed by the coach prior to submission to the referee.

## **7.8. Trophies**

- 7.8.1. All cups and trophies are the property of the League. Trophies will not be handed out to the recipients.
- 7.8.2. Selection of Senior trophy winners shall be according to the following guidelines:
  - 7.8.2.1. Each team is to submit to the Secretary, by the required date, two (2) candidates for each trophy for which they are eligible.
  - 7.8.2.2. The Secretary shall compile a listing of the submitted candidates and send it to the area representatives for distribution to the appropriate teams.
  - 7.8.2.3. A team cannot vote for its own candidates.
  - 7.8.2.4. Each team has one vote and is to select from the circulated list of eligible candidates a first, second and third choice.
  - 7.8.2.5. Senior Play-off MVP: - awarded as co-winners – one from each team in the final.
- 7.8.3. Selection of Minor trophy winners shall be according to the following guidelines:
  - 7.8.3.1. Candidates for trophies will be compiled from nominations on regular

season score-sheets.

- 7.8.3.2. Voting then goes by the above rules for seniors and U12-U19 minor age groups
- 7.8.4. The area or team representative will be responsible for getting the completed ballots back to the Secretary by the designated date.
- 7.8.5. The Chairman and the Secretary will be responsible for tabulating the votes:
  - 7.8.5.1. 5 pts for every 1<sup>st</sup> place vote
  - 7.8.5.2. 3 pts for every 2<sup>nd</sup> place vote
  - 7.8.5.3. 1 pt for every 3<sup>rd</sup> place vote
- 7.8.6. Louis Shephard Award: (Advancement of Sport)
  - 7.8.6.1. Each area will nominate one representative and the Board will determine the winner through a vote.
- 7.8.7. Lions Club Trophy
  - 7.8.7.1. This trophy is no longer awarded.
- 7.8.8. Gerald MacDonald Dedication Award
  - 7.8.8.1. This award is no longer given out.
- 7.8.9. Brian Fillion Leadership Award

# 8. Rules of Play

## 8.1. General Rules of Play

- 8.1.1. The rules for all outdoor competitions will follow the FIFA Laws of the Game.
- 8.1.2. Exceptions and special rules are listed in the sections below.
- 8.1.3. The rules for all indoor competitions are as per the “Glengarry Soccer League Indoor Soccer Rules”.

## 8.2. Length of Game

- 8.2.1. Games shall consist of two (2) halves.
- 8.2.2. Each League, Cup and Playoff game half will be timed by the game official as follows:
  - 8.2.2.1. Senior - 45 min
  - 8.2.2.2. U19 & U16 - 35 min
  - 8.2.2.3. U14- 30 min
  - 8.2.2.4. U6-U12 shall play according to the guidelines laid out by the OSAs, LTPD Recreation Matrix
  - 8.2.2.5. Indoor – 25 min
  - 8.2.2.6. The length of halves can be altered for special tournaments (ie: Gerald MacDonald, etc) if the format is determined in advance, or if teams mutually agree before the game or if extenuating circumstances exist.
  - 8.2.2.7. If the game is terminated before regulation time, it will be replayed in its entirety unless 80% of the full game’s regulation time is complete.
- 8.2.3. Mercy Rule (Minors only)
  - 8.2.3.1. A game shall be officially ended when the difference in scored between the teams competing has reached the following levels:
  - 8.2.3.2. U10- 5 goals, older - 8 goals
  - 8.2.3.3. The coach of the team that is trailing when the game is ended has the choice to:
    - 8.2.3.3.1. Continue with the game as is. In this case, any further goals no longer count.
    - 8.2.3.3.2. Continue the game as a practice (teams can swap players) U8 – U14 divisions only



8.2.3.3.3. Any U16 or U19 division game that reaches a mercy rule point is not permitted to continue as a practice. The game is officially over and all players must leave the field.

8.2.3.3.4. Forfeit the rest of the game.

8.2.3.4. Any discipline handed out during a game AFTER a mercy rule will be recorded.

### **8.3. Players & Substitutions**

8.3.1. Team size will follow the OSAs, LTPD Recreational Matrix.

8.3.2. Senior and Youth (U12, U14, U16, & U19) teams may dress up to 20 players.

8.3.3. Players will be allowed onto the field of play providing:

8.3.3.1. Their name has been placed on the score sheet prior to the start of the game's 2<sup>nd</sup> half. Players cannot play in overtime unless they have been physically present before the completion of the 2<sup>nd</sup> half.

8.3.3.2. Permission granted by the referee.

8.3.4. Substitutions will be allowed on:

8.3.4.1. Goal kicks

8.3.4.2. Kick-offs after goals

8.3.4.3. Injuries.

8.3.4.4. Throw-ins (for minor & tier-II divisions only). A team can request a substitution on only their own throw-in. However, if the opposing team requests a substitution on their throw-in, the defending team can also substitute.

8.3.4.5. A team may change its goalkeeper at any time provided permission has been granted by the referee.

# 9. Game Officials

## 9.1. Game Officials

- 9.1.1. In the event of non-appearance of the appointed game official by the stipulated kick-off time, the two teams may appoint, by mutual agreement, a game official as required
- 9.1.2. Should there be no mutual agreement on the appointment of a game official, then the game will be postponed until rescheduled by the League.
- 9.1.3. The referee has the right to warn the coach of a team whose fan(s) is disrupting the game. The coach shall speak to the offender. If the coach refuses or the fan continues after being warned, the coach will be ejected. Further problems will mean the game will be terminated and the League will investigate the fans conduct and possibly bar him/her from further games. The game will be awarded to the non-offending team. The area responsible will be expected to deal with the problem before it reaches this final stage.
- 9.1.4. Linesmen will be required (if available) for all games in Senior, Tier II, U-19 and U-15/16 Divisions.
- 9.1.5. The game official if giving a caution to any player must produce and show to that player being cautioned a yellow card.\*\* Players are not required to leave the field after receiving a yellow card.
- 9.1.6. The game official if ejecting a player out of the game must produce and show to that player being ejected a red card. The official must then submit a written report to accompany the game record to be reviewed by the League and Discipline Committee.

# 10. Payment & Fines

- 10.1. The amount of the game fee(s) shall be determined by the Board.
- 10.2. Game official(s), appointed by the Referee Assignor, that fail to appear by stipulated kick-off time shall be fined at the discretion of the Board
  - 10.2.1. The fined official(s) are required to officiate at the rescheduled game without recompense.
  - 10.2.2. Game Official, Senior, will receive a \$25.00 fine and a Minor Official, a \$10.00 fine, for not submitting to the League Secretary the game record within 48hrs of completion of the game.

# 11. Discipline

## 11.1. Disciplinary Committee

- 11.1.1. The Disciplinary Committee shall be made up of two Co-chairpersons and the Referee-in-chief to be voted in by the Board of Directors at the re-organizational meeting.
- 11.1.2. The Disciplinary Committee shall have the power to deal with reported violations of the Laws of the Game and the rules, regulations and By-Laws of the League and in the cases of any infractions of the fore-going, or of any unsportsmanlike conduct, or any action tending to bring the game into disrepute, or to be against the best interests, summon before it any team, player or official, or member for the purpose of inquiring into said offence.

## 11.2. Suspensions

- 11.2.1. In the event of a suspension coming at the end of a season, such suspension will carry over to the next season of play (this does not apply for yellow cards).
- 11.2.2. In the case of a suspension coming prior to any game, such suspension will carry on through the schedule and games missed will be counted as part of the suspension.
- 11.2.3. In the case of physical violence against game officials, the incident will be handled by the Board in accordance with the OSA guidelines.
- 11.2.4. Tournament games missed (Gerald McDonald, etc.) shall not count as games served towards suspensions. All players must be eligible for League play to participate in tournaments.
- 11.2.5. Suspensions earned for red cards in a tournament game shall count towards the regular season and playoffs.
- 11.2.6. In the event of any team, player, official or member being proven to satisfaction of the Disciplinary Committee to have been guilty of any reported violations of the Laws of the game, the rules and regulations and by-laws of the League or of the Ontario Soccer Association, or any misconduct, the Disciplinary Committee shall have the power to impose fines and/or order the offending team, player, official or member to be removed from membership or suspended for a period of time: as set down in the Policy 9.0 – STANDARD PENALTIES FOR MISCONDUCT of the Ontario Soccer Association Rules of Governance for Players, Team Officials or Game Officials.

### **11.3. Disciplinary Committee Hearings**

- 11.3.1. Every team/player shall have the right to be present and to have a written statement at any disciplinary committee hearing which involves that team/player.
- 11.3.2. Assault or attempted assault upon any game official is within the jurisdiction of the Disciplinary Committee. Such serious infractions are handled in accordance with CSA directives.

### **11.4. Fines & Suspensions**

- 11.4.1. The Disciplinary Committee of the League has the right to levy fines and/or suspensions against teams and/or players.
- 11.4.2. Non-payment of fines:
  - 11.4.2.1. A player, failing to pay a fine within seven days from the postmarked date of notification by the Secretary may at the discretion of the Disciplinary Committee be suspended from any future games until the fine is paid.
  - 11.4.2.2. A team failing to pay a fine within seven days from the postmarked date of notification shall be suspended from any future games until the fine is paid.
  - 11.4.2.3. It is the duty of the area director to notify the suspended player or coach immediately and advise them the suspension takes effect immediately; in the absence of the director, the secretary notifies the player.
- 11.4.3. Any team playing a suspended player will automatically forfeit the game and have a score of 0-2 assessed against them.
- 11.4.4. A suspended players name must appear on the score sheet with "suspended" indicated beside it.
- 11.4.5. Any suspended player who attends a game must be pointed out to the referee by the team coach. If this player causes any issues while at the field, the referee will document it and further suspension will be handed out by the Discipline committee. (1-3 games)
- 11.4.6. Suspended games do not count toward the 40% of games played required for playoff eligibility.
- 11.4.7. The league has the power in these instances to further discipline the player and/or coach who played illegally, or was illegally present.
- 11.4.8. Drinking on the player's bench is never permitted during a game. If a referee reports that drinking on the bench occurred, a fine of \$105 will be imposed on

the team. This fine is equivalent to the team bond which must be paid in full before the team is permitted to play another game.

- 11.4.9. A team who forfeits a Cup/Tournament/Playoff game will be out and the opposing team will advance and can win the trophy. The forfeiting team will be fined their team bond as well as the referee fees.

## **11.5. Ineligibility**

- 11.5.1. An ineligible player shall be one whose name does not appear on the score-sheet or one who is not registered properly with the league or who is under suspension.
- 11.5.2. A team playing a proven ineligible player or players shall forfeit the points, automatically lose 0-2, and at the discretion of the Executive, either the team or player(s) shall be fined \$50.00. Protest will not cause a waiver from the ruling.
- 11.5.3. A suspended player must serve his/her games in the division he/she is registered with regardless of where the suspension occurred. A suspended player who is a call-up for a higher division may serve the remainder of his suspension as a call-up with the higher team, providing the team (the lower division team) he is registered to has completed play for the year. His/Her name must appear on the higher teams score-sheet.

## **11.6. Discipline of a Member**

- 11.6.1. A Member may be fined, censured, suspended or expelled from Membership for cause and only after charges have been laid in accordance with the Club's published rules and a hearing held in accordance with the Club's and OSA's published rules. An individual whose Membership has been suspended loses all rights of Membership until the suspension has been terminated.
- 11.6.2. Player, team and team official discipline for game infractions is governed in accordance with the procedures published by The OSA.
- 11.6.3. Any Member, who infringes the Articles or rules of the Club or brings the Club into disrepute, may be reprimanded, suspended or expelled from the Club after a hearing by the Board of Directors of the club at which hearing the Member is entitled to attend.

# 12. Protests & Appeals

## 12.1. Protests

- 12.1.1. Protests may be filed for any League or Playoff game within the jurisdiction of the League.
- 12.1.2. The Board of the League shall deal with all protests.
- 12.1.3. A deposit of \$50.00 shall be required with any protest. This deposit is refunded if the protest is upheld.
- 12.1.4. Any protest relating to the ground, goal posts, crossbars, or other appurtenances of the game will not be entertained by the Board.
- 12.1.5. Protests to items specifically covered in the GSL Constitution or its By-laws will not be entertained by the Board and will be rejected by the Secretary upon submission subject to the provisions contained in 5.0.6 above.
- 12.1.6. The decisions of the Board are binding.

## 12.2. Submission of protest

- 12.2.1. The protest, together with the fee, shall be delivered to the Secretary within 48 hours of the date of the game which is being protested, (Sundays, and Holidays excluded).
- 12.2.2. A copy of the protest must be sent or delivered to the opposing team coach within the same time limit.
- 12.2.3. If delivered by mail, protests must be Registered Mail. The post mark will be the limiting date. If delivered in person, the executive who receives the protest will indicate the time and date and sign the protest.
- 12.2.4. Mandatory Protest – When an objection has been lodged with the referee (ie. ineligible players), a protest must be made to the Board, and no objection or protest can be withdrawn except by leave of the Board at a Special General Meeting of the Board.

## 12.3. Appeals

- 12.3.1. Appeals may be made against the decision of the Board. The appeal will be submitted to the Secretary, and will specify in writing the exact nature of the appeal. Appeals must be lodged within 48 hours of the date of the original decision, (Sunday, and Holidays excluded) All appeals are to be sent or delivered as above protests.

- 12.3.2. Any Member or registrant of the Club directly affected by a decision of the Club may appeal such decision. The denial or termination of Membership in the Club may be appealed by a non-Member.
- 12.3.3. A decision of the Club may be appealed to the District Association with which the Club is affiliated. The appeal shall be conducted in accordance with The O.S.A.'s and District Association's published rules.
- 12.3.4. An individual shall not appeal a decision made by the Board of Directors regarding the appointment, on-appointment, re-appointment or revocation of an appointment of an individual to any coach or administrator position within the Club's operations, except where the selection, appointment and relocation process outlined in the Club's published rules has not been followed.
- 12.3.5. An individual shall not appeal a decision made by the Club regarding a player's team assignment.
- 12.3.6. Appeals to decisions based on items specifically covered in the GSL Constitution or its By-laws will not be entertained by the Board and will be rejected by the Secretary upon submission subject to the provisions contained in 5.0.6 above.

#### **12.4. Appeal fee**

- 12.4.1. The fee for such an appeal should be \$100.00 by way of certified cheque or money order or cash and must be sent with the appeal. Appeal fee to be returned in the case of the appeal being upheld.

#### **12.5. Limiting Date**

- 12.5.1. The date of the postmark will be taken as the limiting date or date and time signed by receiving executive in hand delivered appeals.

#### **12.6. Dispute Resolution**

- 12.6.1. The Club shall adhere to the Dispute Resolution process as published and approved by The O.S.A. from time to time.
- 12.6.2. Any Member of the Club may initiate the Dispute Resolution process by communicating in writing to The O.S.A., with a copy to the Club and District Association, the nature and facts of the dispute. The O.S.A., at its discretion, may proceed with the Dispute Resolution process by assigning one or more neutral persons to the dispute.
- 12.6.3. The Dispute Resolution process shall not be used for game discipline, which follows the normal discipline and appeals process.
- 12.6.4. The Club shall make available to any Member the Dispute Resolution process when requested.

# 13. General

## 13.1. Harassment

- 13.1.1. The Club shall adhere to the Harassment Policy as published and approved by The O.S.A.
- 13.1.2. The Harassment Policy shall apply to all employees, directors, officers, volunteers, coaches, game officials, administrators, players, Members, and registrants for the Club.
- 13.1.3. Harassment is defined as any comment, conduct, or gesture directed toward an individual or group of individuals which is insulting, intimidating, humiliating, malicious, degrading or offensive. It includes, but is not limited to, sexual harassment.
- 13.1.4. The League shall make available to any Member the Harassment Policy when requested.

## 13.2. Accounts

- 13.2.1. Should the League dissolve for whatever reason the monies in the general account would be held in trust by the previous Chairman, Vice-chairman and Secretary-treasurer and be made available to any new Association representing soccer in Glengarry.

## 13.3. Security

- 13.3.1. As per EODSA regulations, all coaches/volunteers will be required to participate in an orientation that will introduce them to the clubs policies and expectations
- 13.3.2. All personal information provided by volunteers will be held in strict confidentiality, and will only be used to determine if the individual is suitable for the specific position.
- 13.3.3. The following are the requirements from the EODSA for each risk level:
  - 13.3.3.1. HIGH RISK (Competitive teams)
    - 13.3.3.1.1. Coaches must fill out application form
    - 13.3.3.1.2. Be interviewed by the committee
    - 13.3.3.1.3. references checked
    - 13.3.3.1.4. police checked
    - 13.3.3.1.5. club evaluation
  - 13.3.3.2. MEDIUM RISK (Recreational U16-U19 teams)



- 13.3.3.2.1. application process
- 13.3.3.2.2. police checks
- 13.3.3.3. LOW RISK (Recreational Co-ed to U14 teams)
  - 13.3.3.3.1. application process
- 13.3.3.4. Coaching Boundaries
  - 13.3.3.4.1. Coaches are to NEVER be alone with a player
  - 13.3.3.4.2. not be responsible for drinks/snacks
  - 13.3.3.4.3. shall be a role model, comply with dress code
  - 13.3.3.4.4. shall adhere to OSA and Club policies and principles